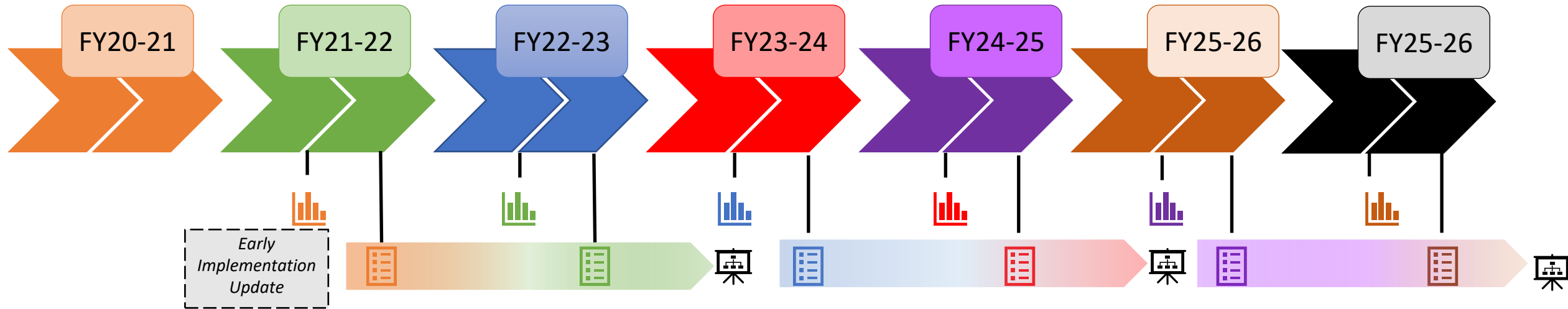


SCW Program Reporting Timeline



- Annual reports are due December 31st (Regional, Municipal, and District Programs)
 - First due 12/31/2021



- WASC will prepare WARPP Reports due annually (6-months after Annual Reports – June 30th)
 - Covers Regional Program – IP, TRP, SS Programs
 - First report due 6/30/2022



- ROC will prepare Biennial Reports due every two years (6-months after WARPP report for 2nd year- December 31st)
 - Covers Regional, Municipal, and District Programs
 - First Biennial Report due 12/31/23 and due every two years thereafter.
 - *Note: To facilitate program review prior to formal reporting, an “early implementation” public update is anticipated late Summer or early Fall 2021.*

Municipal Program Timeline



- 1st Annual Plan due 45-days after executed agreement



- Disbursements typically around late August each year
(First year disbursement 45-days after agreement signed)
 - First projection by October 1 and revised projection by the following February 1



- For 2nd year and beyond, Annual Plan due every April 1



- Annual Report due every December 31 (6 months after end of County FY)
























- Audit due 9 months after the 3rd year (occurs every 3 years)
 - First audit FY 23-24 to cover FY 20-21, 21-22, 22-23
 - Second audit occurs FY 26-27 to cover FY 23-24, 24-25, 25-26



- Funds lapse 5 years after end of FY (Year 1 funds considered lapsed after year 5), with potential 12-month extension if request is received no later than 3 months before funds lapse.

Municipal Program Transfer Agreement Requirements

Year	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY20-21 Year 1	Agreement Available				\$			Revised Projection				
FY21-22 Year 2		\$		Initial Projection				Revised Projection				
FY22-23 Year 3		\$		Initial Projection				Revised Projection				
FY23-24 Year 4		\$		Initial Projection		 		Revised Projection	 FYs 20-21, 21,-22, 22-23			
FY24-25 Year 5		\$		Initial Projection				Revised Projection				
FY25-26 Year 6		\$		Initial Projection		 		Revised Projection				
FY26-27 Year 7		\$		Initial Projection				Revised Projection	 FYs 23-24, 24-25. 25-26			 

 Initiate Fund Distributions

 Annual Report Due

 Annual Plan Due

 Audit Due

 Funds Lapsed

 Lapsed Funds Extension

 Biennial Report

District Timeline














- Annual Report due 6 months after end of County FY (December 30)
 - First annual report due 12/31/21



- Audit due 9 months after the 3rd year (occurs every 3 years)
 - First audit occurs FY 22-23 to cover FY 19-20, 20-21, 21-22
 - Second audit occurs FY23-24 to cover FY 22-23
 - Third audit occurs FY 26-27 to cover FY 23-24, 24-25, 25-26

District Program Requirements

Year	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY20-21 Year 1												
FY21-22 Year 2												
FY22-23 Year 3									 FYs 19-20, 20-21, 21-22			
FY23-24 Year 4						 			 FY 22-23 (to align with others)			
FY24-25 Year 5												
FY25-26 Year 6						 						
FY26-27 Year 7									 FYs 23-24, 24-25, 25-26			



Annual Report
Due



Audit
Due



Biennial
Report

Regional Program Timeline



- Scope of Work due 45-days after BOS approval of SIP
 - For Year 1, approval on 10/13; SOWs (Exhibit A) due end of November



- Disbursements (Exception = when a Project is entering construction)



- Quarterly Report due 45-days following the end of the calendar quarter:

<u>Quarter</u>	<u>End of Quarter</u>	<u>Report Due</u>
First Quarter	September	15 November
Second Quarter	December	15 February
Third Quarter	March	15 May
Fourth Quarter	June	15 August



- Annually, summary of Quarterly reports (i.e. Annual Report) due Dec 31 (6-months after the close of Q4)
















































- Audit due 9-months after Activity Completion and may occur every 3-years (District discretion)
 - First audit FY 23-24 to cover FY 20-21, 21-22, 22-23
 - Second audit occurs FY 26-27 to cover FY 23-24, 24-25, 25-26




- Lapsed funds (Year 1 funds considered lapsed after year 5) to allow a 12-month extension if request is received no later than 3 months before funds lapse.

Regional Program Transfer Agreement Requirements

Year	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
FY20-21 Year 1				Agreements Available		\$						
FY21-22 Year 2				 \$								
FY22-23 Year 3				 \$								
FY23-24 Year 4				 \$		 			 FYs 20-21, 21,-22, 22-23			
FY24-25 Year 5				 \$								
FY25-26 Year 6				 \$		 						
FY26-27 Year 7				 \$					 FYs 23-24. 24-25. 25-26			 

\$ Initiate Fund Distributions


 Quarterly Report Due

 Annual Report Due

 Scope of Work Due

 Audit Due

 Funds Lapsed

 Lapsed Funds Extension

 Biennial Report