

Safe, Clean Water Program

South Santa Monica Bay

Watershed Area Steering Committee (WASC)



Meeting Minutes:

Wednesday, December 16, 2020

1:00pm - 3:00pm

WebEx Meeting

Attendees

Committee Members Present:

Cung Nguyen (LA County Flood Control District)
EJ Caldwell (West Basin)
Diane Gatza (Water Replenishment District)
Kristen Ruffell (Sanitation Districts)
Darryl Ford* (Los Angeles Rec & Park)
Craig Cadwallader (Surfrider)
Guang Yu Wang (SMB Restoration Commission)
Hany Fangary (Fangary Law Group)

Wendy Butts (LA Conservation Corps)
Julio Gonzalez (Carson)
Susie Santilena (LA)
TJ Moon (LA County)
John Dettle (Torrance)
Stephanie Katsouleas (Manhattan Beach)
Ken Rukavina (Palos Verdes Estates)

Committee Members Not Present:

Heecheol Kwon (Hawthorne)

*Committee Member Alternate

See attached sign-in sheet for full list of attendees

1. Welcome and Introductions

Diane Gatza, Chair of the South Santa Monica Bay WASC, called the meeting to order.

All committee members made self-introductions, and a quorum was established.

Diane Gatza requested that Voting item 7 be moved following approval of the meeting minutes. The change was agreed upon by committee by show of hands.

2. Approval of Meeting Minutes from November 18, 2020

The District provided a copy of the meeting minutes from the previous meeting. Diane Gatza asked the committee members for comments or revisions.

Kristen Ruffell requested minutes be corrected to note in item 7a, that Kristen Rukavina should be updated to Kristen Ruffell for nomination of Ken Rukavina.

Kristen Ruffell made a motion to approve the meeting minutes. Cung Nguyen seconded the motion. The Committee voted to approve the meeting minutes. (Approved, See vote tracking sheet).

7. Voting Items

a) Selection of Chair, Co-Chairs, and/or Vice Chair

Craig Cadwallader nominated himself as Vice Chair. Hany Fangary seconded Craig Cadwallader's nomination to vice Chair.

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Kristen Ruffell nominated Stephanie Katsouleas for chair. Stephanie Katsouleas declined the nomination.

Susie Santilena nominated Kristen Ruffell for chair. Kristen Ruffell accepted the nomination.

Cung Nguyen made a motion to select Kristen Ruffell for chair and Craig Cadwallader as vice Chair. EJ Caldwell seconded the motion. The Committee voted to approve. (unanimous).

3. Committee Member and District Updates

Kirk Allen provided the District update noting: the launch of the SCW Portal and Dashboard, the Scoring Committee has begun scoring projects, all municipal transfer agreements have been sent out and the District has begun receiving annual plans, all regional transfer agreements are now out and the District has begun receiving scopes of work, and program reporting will likely begin in July.

4. Public Comment Period

No public comments received.

5. Discussion Items:

a) Ex Parte Communication Disclosures

No Ex Parte Communication Disclosures received.

b) Watershed Coordinator Selection

i) Process Overview

During the interview process, District staff will read each interview question and have it presented on the screen. Each WC will be allowed 20 minutes to answer all the questions. District staff will manage a timer and provide a time remaining reminder to the interviewees at the end of the interview and then 10 minutes will be allowed for follow up questions and answers. Committee members were sent the set of WC interview questions, note-taking sheet, the WC roles/responsibilities, and each WC's Statement of Qualifications (SOQs). It is important to write notes to remember critical information when voting at the next meeting, or should the Committee member present at today's meeting not be present at the following meeting (in this case, the meeting notes should be passed onto the alternate member). If any of the Committee members have a financial link to any of the WC interviewees, these Committee members must recuse and remove themselves from the WC selection process. For WC applicants that did not meet the scoring threshold, debriefing meetings have already been scheduled with LA County Public Works' Contracts Division.

ii) Interview

The following firms and respective presenters conducted the WC interviews by answering all of the interview questions and individual WASC member questions.

(1) Environmental Outreach Strategies.

WASC individual members with specific questions after the interview were Susie Santilena, Darryl Ford, Kristen Ruffell, and Stephanie Katsouleas.

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(2) Richard Watson & Associates Inc.

WASC individual members with specific questions after the interview were Susie Santilena, Guang Yu Wang, and Darryl Ford.

(3) Heal The Bay

WASC individual members with specific questions after the interview were Susie Santilena, Hany Fangary, Darryl Ford, and Ken Rukavina.

6. Public Comment Period

No public comments received.

8. Meeting Schedule

a) 1st Wednesday, 10AM-12PM (placeholder from January to April 2021)

b) 3rd Wednesday, 1-3PM (ongoing)

c) For WC Selection:

i) Wednesday, 1/6 from 10AM-12PM – scheduled

ii) Wednesday, 1/20 from 1-3PM – scheduled (if needed)

9. Items for next agenda

a) Watershed Coordinator Selection

i) Interview

(1) Fresh Coast Capital, LLC dba Greenprint Partners

(2) S. Groner Associates Inc.

10. Adjournment

Kirk Allen thanked the committee members and public for their time and participation and adjourned the meeting.

SOUTH SANTA MONICA BAY WASC MEETING - December 16, 2020

| | | Quorum Present | | | | Voting Items | |
|------------------------------|--------------------------------|--------------------------|---------|--------------------|-------------|-----------------|----------------|
| Member Type | Organization | Member | Voting? | Alternate | Voting? | Meeting Minutes | Voting Item 7a |
| Agency | LACFCD | Cung Nguyen | X | Carolina Hernandez | | Y | Y |
| Agency | West Basin MWD | E.J. Caldwell | X | Alex Heide | | Y | Y |
| Agency | Water Replenishment District | Diane Gatz | X | Lyndsey Bloxom | | Y | Y |
| Agency | LAC Sanitation District | Kristen Ruffell | X | Mike Sullivan | | Y | Y |
| Agency | LA Recreation & Parks | Cathie Santo Domingo | | Darryl Ford | X | Y | Y |
| Community Stakeholder | | | | | | | |
| Community Stakeholder | Surfrider Foundation South Bay | Craig Cadwallader | X | Mary Simun | | A | Y |
| Community Stakeholder | Santa Monica Bay Restoration | Guang Yu Wang | X | | | Y | Y |
| Community Stakeholder | Fangary Law Group | Hany Fangary | X | Justin Massey | | Y | Y |
| Community Stakeholder | Los Angeles Conservation Corps | Wendy Butts | X | Bo Savage | | Y | Y |
| Municipal Members | Carson | Julio Gonzalez | X | Maria E. Williams- | | (not present) | (not present) |
| Municipal Members | Los Angeles | Susie Santilena | X | Ilene Ramirez | | Y | Y |
| Municipal Members | LAC Public Works | TJ Moon | X | Thuan Nguyen | | Y | Y |
| Municipal Members | Torrance | John Dettle | X | Wilson Mendoza | | Y | Y |
| Municipal Members | EWMP: Beach Cities | Stephanie Katsouleas | X | Shaw Igoe | | Y | Y |
| Municipal Members | EWMP: Dominguez | Heecheol Kwon | | Mitchell Wagner | | | |
| Municipal Members | EWMP: Peninsula | Ken Rukavina | X | David Wahba | | Y | Y |
| Total Non-Vacant Seats | | 16 | | | Yay (Y) | 13 | 14 |
| Total Voting Members Present | | 15 | | | Nay (N) | 0 | 0 |
| Agency | | 5 | | | Abstain (A) | 1 | 0 |
| Community Stakeholder | | 4 | | | Total | 14 | 14 |
| Municipal Members | | 6 | | | | Approved | Approved |

| Other Attendees |
|---------------------|
| Adi Liberman |
| Alex Iglesias |
| Benjamin Shorofsky |
| Brenda Morales |
| Christine McLeod |
| Derek Steele |
| Gustavo Orozco |
| Ilene Ramirez |
| Jacqueline McMillen |
| Justin Jones |
| Katherine Pease |
| Katie M |
| Lauren Amimoto |
| Lena Nguyen |
| Maria De Leon |
| Mercedes Passanisi |
| Nate Schreiner |
| Richard Watson |
| Shawn Igoe |
| Shelley Luce |
| Susan Robinson |
| Thuan Nguyen |
| Wilson Mendoza |
| Jon Abelson |