

Safe, Clean Water Program

Rio Hondo

Watershed Area Steering Committee (WASC)



Meeting Minutes:

Wednesday, December 7, 2020

1:00pm - 4:00pm

WebEx Meeting

Attendees

Committee Members Present:

Julian Juarez (LA County Flood Control District)

Tom Love (Upper San Gabriel Valley Municipal Water District)

Kelly Gardner (Main San Gabriel Basin)

Kristen Ruffell (Sanitation Districts)

Brent Maue (City of Pasadena Parks and Recreation)

Thomas Wong (San Gabriel Valley Municipal Water District)

Mark Hall (Greater LA County Vector Control District)

Daniel Rossman (The Wilderness Society)

David Dolphin (Alhambra)

Vanessa Hevener (Arcadia)

Mark Lombos (LA County)

Gloria Crudgington (Monrovia)

Frank Lopez (Monterey Park)

Sean Singletery (Pasadena)

James Carlson (Sierra Madre)

Committee Members Not Present:

Michael Hurley (Cal Water)

*Committee Member Alternate

See attached sign-in sheet for full list of attendees

1. Welcome and Introductions

Tom Love of Upper San Gabriel Valley Municipal Water District, Chair of Rio Hondo welcomed members and confirmed quorum of the committee was present. All committee members made self-introductions

2. Approval of Meeting Minutes from November 9, 2020

The District provided a copy of the meeting minutes from the previous meeting. Tom Love asked the committee members for comments or revisions.

Gloria Crudgington made a motion to approve the meeting minutes. Mark Lombos seconded the motion.

The Committee voted to approve the meeting minutes from November 9, 2020. (Approved, See vote tracking sheet).

3. Committee Member and District Updates

Melanie Morita provided the District update noting: The Scoring Committee (SC) will begin to review the Infrastructure Program Projects in its upcoming committee meetings. For further information, SC meeting dates are posted on the Safe, Clean Water website. Schedule in today's meeting are the Watershed

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Coordinators (WC) interviews for Rio Hondo; total of 5 applicant firms. It is anticipated that the selected WCs will be on boarded by February 2021.

Transfer agreements have been sent out, Municipalities are reminded to submit their signed transfer agreement, annual plans, and resolutions as soon as possible to the District. For the Regional Program Fund Transfer Agreements, the scopes of work are due 45 days after board adoption and for those starting construction this year, the District will require (if applicable) NEPA/CEQA environmental document determinations, it is recommended that all applicable information be submitted as soon as possible.

4. Ex Parte Communications Disclosures

Mark Hall and Thomas Wong both noted to have had general discussion with OurWaterLA coalition.

Thomas Wong further noted to have had general discussions with ActiveSGV; one of the participants in today's WC Interviews and general discussions with a member of the Regional Oversight Committee.

Mark Hall disclosed an indirect connection with one of the applicant firms in today's WC Interviews Selection process; ActiveSGV. Therefore, he would recuse and remove himself from the presentations, interview process and voting. [District confirmed after the meeting with County Counsel and Mark Hall and there was no financial interest. Therefore, he can participate in the WC selection process]

Thomas Wong disclosed a campaign contribution by one of the application firms in today's WC interview process.

5. Public Comment Period

No public comment.

6. Discussion Items

a) Watershed Coordinator Selection

i) Process Overview

During the interview process, District staff will read each interview question and have it presented on the screen. Each WC will be allowed 20 minutes to answer all the questions. District staff will manage a timer and provide a time remaining reminder to the interviewees at the end of the interview and then 10 minutes will be allowed for follow up questions and answers. Committee members were sent the set of WC interview questions, note-taking sheet, the WC roles/responsibilities, and each WC's Statement of Qualifications (SOQs). It is important to write notes to remember critical information when voting at the next meeting, or should the Committee member present at today's meeting not be present at the following meeting (in this case, the meeting notes should be passed onto the alternate member). If any of the Committee members have a financial link to any of the WC interviewees, these Committee members must recuse and remove themselves from the WC selection process. For WC applicants that did not meet the scoring threshold, debriefing meetings have already been scheduled with LA County Public Works' Contracts Division.

ii) Interview

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The following firms and respective presenters conducted the WC interviews by answering all the interview questions and individual WASC member questions.

(1) Fresh Coast Capital, LLC. Dba Greenprint Partners

WASC individual members with specific questions after the interview were Thomas Wong, Mark Lombos, David Dolphin, and Kristen Ruffel.

(2) Richard Watson & Associates Inc.

WASC individual members did not have specific questions.

(3) CASC Engineering & Consulting

WASC individual members with specific questions after the interview were Kristine Ruffel, Thomas Wong, and Mark Lombos,

(4) Community Partners fbo ActiveSGV

WASC individual members with specific questions after the interview were Kristen Ruffel, Thomas Wong and Mark Lombos.

(5) Construction Industry Coalition

WASC individual members with specific questions after the interview were Thomas Wong, and Gloria Crudgington,

7. Public Comment Period

No public comment.

8. Meeting Schedule

Per the last WASC meeting, due to scheduling conflicts, another poll will be sent out. The poll will use January as template for the committee members to provide monthly reoccurring availability.

9. Items for next agenda

a) Watershed Coordinator Selection

b) District will work with legal counsel to provide additional clarification on voting and conflicts of interest.

- i) Tom Love requests clarification and guidance from District's legal counsel on anyone that needs to recuse or abstain from voting in relation to an applicant firm. More specifically if the individual is acquainted to an applicant firm but there is no financial interest in their position one way or the other, do you recuse yourself? Campaign contributions from an applicant firm to a member of the Committee, in this conflict of interest to recuse or abstain? District's legal counsel guidance is requested before voting next month.

The District will get back to the Committee.

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- ii) Mark Lombos requests from the District's legal counsel clarification if a WC applicant firm is in conflict, if selected by a WASC for being involved and/or active in projects that may come before that particular WASC and a copy of the Addendum addressing conflicts of interest.

The District's legal counsel has advised that the WASC WCs are responsible for assisting in the development of Stormwater Investment Plans and due to potential conflict of interest the WASC may preclude its WC from submitting their own project or from consideration within their watershed area.

Refer to Addendum provided in the qualification solicitation package to applicants. The District will provide a copy of the Addendum to RH Committee Members.

10. Adjournment

Tom Love thanked WASC members and public for their attendance and participation, extended a final call for comments before adjournment, and adjourned the meeting.

DRAFT

RH WASC - December 7, 2020

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Quorum Present					Voting Item
Member Type	Member	Voting?	Alternate	Voting?	Approve 11/9 Meeting Minutes
Agency	Julian Juarez	X	Carolina Hernandez		Y
Agency	Tom Love	X	Robert Tock		Y
Agency	Kelly Gardner	X	Tony Zampielo		Y
Agency	Kristen Ruffell	X	Martha Tremblay		Y
Agency	Brent Maue	X			Y
Community Stakeholder	Thomas Wong	X	Bryan Matsumoto		Y
Community Stakeholder	Michael Hurley				
Community Stakeholder	Mark Hall	X	Mark Daniel		Y
Community Stakeholder					
Community Stakeholder	Daniel Rossman	X	Liliana Griego		Y
Municipal Members	David Dolphin	X	Latoya Waters		Y
Municipal Members	Vanessa Hevener	X	Eddie Chan		Y
Municipal Members	Mark Lombos	X	Fernando Villaluna		Y
Municipal Members	Gloria Crudgington	X	Sean Sullivan		Y
Municipal Members	Frank Lopez	X	Bonnie Tam		Y
Municipal Members	Sean Singletary	X	Kris Markarian		Y
Municipal Members	James Carlson	X	Chris Cimino		Y
Total Non-Vacant Seats	16			Yay (Y)	15
Total Voting Members Present	15			Nay (N)	0
Agency	5			Abstain (A)	0
Community Stakeholder	3			Total	15
Municipal Members	7				Approved

Attendance
RH WASC - December 7, 2020

Kirk Allen (LACFCD-SCWP)	Frank Lopez
Katie Harell	David Angel
Wes Reutimann	Eddie Chan
Grace Kast	Mark Hall
Eddie Chan	David Diaz
Brenda Morales	Azeneth Martinez
Julian Juarez	Justin Jones
Hans Tremmel	Kristen Ruffell
David Dolphin	Benjamin Shorofsky
James Breitling	David Pang
Tom Love	Blake Whittington
Dee Corhiran	Daniel Rossman
April Mendez	C Gust
JC	James Carlson
Brent Maue	Cameron McCullough
Jud Warren	Julian Lee
Julie Millett	Drew Ready
Vanessa Hervener	Sean Singletary
Kelly Gardner	Brad Wardynski
Mark Grey	Donald Lee
Thuan Nguyen	Traci Gleason
Alex Tachiki	Carlos Moran
Alexander Iglesias Rosales	Richard Watson
Oliver Galang	Melanie Morita - SCW
Kekoa Anderson	Belinda Faustinos
Joe Venzon	Thomas Wong
Michael Lewis	Brenda Le
Gloria Crudgington	D L
Katie M	Bronwyn Kelly
Mark Lombos	Joshua Nelson
Jim Sparber - Greenprint Partners	Mike Antos
Fernando Villaluna	Stephanie Tong
Christopher Caluag	