



Safe, Clean Water Program

Watershed Area Steering Committee

Lower San Gabriel River

Date Tuesday, December 15, 2020
Time 9:00am – 12:00pm
Location WebEx Meeting – See below or SCW website for WebEx Meeting details

WebEx Meeting Details

Committee members and members of the public may participate by joining the WebEx Events below.

Join via WebEx Events (recommended)

Event number: 146 628 6576

Password: scwp

<https://lacountydpw.webex.com/lacountydpw/onstage/g.php?MTID=eadc41c01ea4cdf4d3fbf0aa8cf22b3b>

Join by phone

+1-408-418-9388 United States Toll or

+1-213-306-3065 United States Toll (Los Angeles)

Access Code: 146 628 6576

Public Comment

Phone participants and the public are encouraged to submit public comments (or a request to make a public comment) to SafeCleanWaterLA@dpw.lacounty.gov. All public comments will become part of the official record.

Please complete the [Comment Card Form](#) available on the Safe, Clean Water website and email to SafeCleanWaterLA@dpw.lacounty.gov by at least 5:00pm the day prior to the meeting.

Requests for accommodations may be made to:
SafeCleanWaterLA@pw.lacounty.gov or by telephone, to 833-ASK-SCWP at least three work days in advance of the meeting

Supporting documentation will be available on the Safe, Clean Water website at www.safecleanwaterla.org



Agenda:

- 1) Welcome and Introductions
- 2) Approval of Meeting Minutes from November 4th, 2020
- 3) Committee Member and District Updates
- 4) Ex Parte Communication Disclosures
- 5) Public Comment Period
- 6) Discussion Items:
 - a) Watershed Coordinator Selection
 - i) Process Overview
 - ii) Interviews
 - (1) S. Groner Associates Inc.
 - (2) OhanaVets Inc.
 - (3) TreePeople, Inc.
 - (4) CASC Engineering & Consulting
 - (5) Fresh Coast Capital, LLC dba Greenprint Partners
- 7) Public Comment Period
- 8) Meeting Schedule
- 9) Items for next agenda
- 10) Adjournment

Next Meeting: TBD
Virtual Meeting – Webex Events

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Safe, Clean Water Program

Lower San Gabriel River

Watershed Area Steering Committee (WASC)



Meeting Minutes:

Wednesday, November 4, 2020
1:00pm-3:00pm
WebEx Meeting

Attendees:

Committee Members Present:

Julian Juarez (LA County Flood Control District)	Delfino Consunji (Downey)
Lyndsey Bloxom* (Water Replenishment District)	Lisa Ann Rapp (Lakewood)
Kristen Ruffell (Sanitation Districts)	Melissa You (Long Beach)
Meredith Reynolds* (City of Long Beach)	Bernie Iniguez (Bellflower)
Dan Knapp (Conservation Corps of Long Beach)	Noe Negrete (La Mirada)
Adam Galia (Resident)	Vicki Smith (Whittier)
Joseph Gonzalez* (Rivers Mountains Conservancy)	
Mike O'Grady (Cerritos)	

Committee Members Not Present:

Community Stakeholder Seat – TBD
Community Stakeholder Seat – TBD
Agency Seat – TBD

*Committee Member Alternate

See attached attendance report for full list of attendees

1. Welcome and Introductions

Mr. Kevin Kim (District) called the meeting to order and welcomed the Watershed Area Steering Committee (WASC) and attendees. District summarized the Webex Event platform and the agenda. Introductions served as roll call of Committee members, and with a majority present, quorum was established. District reviewed the various WebEx housekeeping items for both the Committee members and the general public's participation and discussed the process for public comments.

Mr. Dan Knapp noted he would coordinate with the District to assign a new alternate for his seat.

2. Approval of Meeting Minutes from May 5, 2020

The District uploaded a copy of the meeting minutes from the previous meeting on the Safe Clean Water (SCW) website. Ms. Kristen Ruffell requested to remove duplicate names from the attendees list. Ms. Lisa Rapp motioned to approve the meeting with revisions, and Ms. Ruffell seconded.

The Committee voted to approve the meeting minutes as revised from May 5, 2020 (13 yes, unanimous)

3. Committee Member and District Updates

The District summarized the Call for Projects that closed on October 15. The Safe Clean Water Program (SCWP) Project Portal was released as a tool to review the projects. The District summarized the Watershed Coordinator (WC) applications submitted. The District is evaluating proposals and developing

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Watershed Area Steering Committee (WASC)



an interview approach. The anticipated timeline is to complete evaluation of proposals by mid-November, conduct interviews with the WASC in December, and onboard WCs in February.

Municipalities must submit their signed transfer agreement, annual plan, resolution or authorization to the district to receive their local return. Upon review of the submitted documents, the District will disperse funds within 45 days after District's execution of the agreement or 14 days after receipt of the annual plan, whichever is greater. For the Regional Program Fund Transfer Agreements, the scopes of work is due end of November. In order to disperse Regional Program SCW funds, a signed transfer agreement, scope of work, resolution or authorization to execute the Fund Transfer Agreement, and CEQA determination (if applicable) is required. After review of the submitted documents, the District will disperse funds within 45 days after District's execution of the agreement.

4. Ex Parte Communication Disclosures

As Gateway Water Management Authority (GWMA) chair, Ms. Rapp participated in discussions with GWMA and Craftwater Engineering regarding two of the scientific study submittals.

Mr. Joseph Gonzalez noted Craftwater Engineering requested a support letter from the Los Cerritos Wetlands Authority (LCWA) to support two of their applications. Rivers Mountains Conservancy is a member of the Joint Powers Authority (JPA) and LCWA provided a general support letter for projects that improve water quality in the Los Cerritos Channel.

5. Public Comment Period

No public comment cards were received. Mr. Richard Watson and the District clarified the number of scientific studies in the current Call for Projects for the WASC.

6. Discussion Items

a) Safe, Clean Water Program updates, review of WASCs roles and responsibilities, schedule and timeline (Presentation by District and Stantec)

Ms. Melanie Morita (District) reviewed SCWP goals and themes. Mr. Mike Antos reviewed WASC roles and responsibilities and encouraged committee members review the WASC operating guidelines. He summarized the communities represented by the WASC, watershed management, and watershed coordination. The District summarized the WASC structure, regional program revenue, Fiscal Year (FY) 20-21 Stormwater Investment Plan (SIP), FY 21-22 call for projects, call for projects timeline, WC timeline, SIP process, programming guidelines, programming tools, and additional WASC member responsibilities.

Ms. Ruffell asked if the Program is collecting information on which cities are benefitting from the projects. The District responded that the project application was updated this year to collect which municipalities are in the project's capture area.

Ms. Rapp and the District clarified that the presentation will be posted on the SCWP website.

The District encouraged the WASC members to access the project applications and executive summaries via the Project Portal. Brown Act and Ex Parte communication guidelines are also available on the SCW website.

7. Voting Items:

a) Selection of Chair(s)

Ms. Rapp accepted nomination for chair and Ms. You accepted nomination for vice-chair.

Ms. Ruffell motioned to approve Ms. Rapp as Chair and Ms. You as Vice-chair, with Mr. Delfino Consunji seconding the motion.

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Watershed Area Steering Committee (WASC)



The committee voted to nominate Ms. Lisa Rapp as Chair and Ms. Melissa You as Vice-chair (13 yes, unanimous)

b) Send all completed feasibility studies to Scoring Committee for consideration

The WASC has the discretion to determine which projects to transmit to the scoring committee for scoring. The District suggested expediting the scoring process similar to the process conducted last year. The WASC could vote to send all the submitted projects to have the project scores verified by the Scoring Committee (SC) to be able to be considered for the SIP. Ms. Rapp motioned to send all five submitted Infrastructure Program (IP) projects to the SC, seconded by Ms. Meredith Reynolds.

The committee voted to send all completed IP projects to be scored by the Scoring Committee (13 Yes, unanimous)

8. Public Comment Period

In response to Mr. Watson's question, the District clarified the program revenue is somewhat fluid due to exemptions and credits, but program revenue is projected to be about \$280M for FY 2021-2022.

Ms. Rapp noticed Mr. Noe Negrete had joined the call and Mr. Negrete noted he would've voted 'yes' for both voting items.

9. Items for next agenda

Watershed Coordinator interviews are anticipated to be held in December. Scientific Study (SS) and Technical Resources Program (TRP) presentations may be available for the following meeting. Ms. Rapp asked if there would be SS or TRP evaluation guidance provided from the District. The District is working with County Counsel to hire an independent review panel to analyze and provide an opinion on the SSs. Also, the District hired as-needed consultants to develop the approved TRP projects from last year's SIPs.

Ms. Ruffell requested the District provide a summary of the SIP Programming Guidelines currently under development at one of the next meetings.

Ms. Reynolds mentioned a scheduling conflict with first Wednesdays of the month for Long Beach Parks members. Ms. Rapp noted a conflict for first Wednesday mornings of the month. Ms. Ruffell requested a Doodle poll for scheduling.

10. Adjournment

The District and Ms. Rapp thanked the committee members and public for their time and participation and adjourned the meeting.

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Watershed Coordinators

Roles and Responsibilities



The Watershed Coordinators will be responsible for connecting potential applicants with technical resources and building inclusion and meaningful engagement in pursuit of SCW Program goals. Specific responsibilities of the Watershed Coordinators include, but are not limited to, the following:

- Work with Technical Assistance Teams to bring resources to potential Infrastructure Program Project Applicants;
- Work with Municipalities and Stakeholders to identify and develop Project concepts that may be elevated to the Watershed Area Steering Committees and Technical Assistance Teams to assist with development of Feasibility Studies;
- Identify and help leverage and secure additional funding sources for Regional Projects and Programs;
- Engage Municipalities, community groups, and other watershed Stakeholders to ensure diverse perspectives are included in planning and implementation of the Regional Program;
- Conduct community outreach to diverse communities, with an emphasis on disadvantaged communities;
- Provide leadership in community outreach efforts related to watershed planning;
- Facilitate collaborative decision-making between private and public entities to develop and implement actions that best address community priorities;
- Integrate community, Municipality, and regional priorities through partnerships and extensive networks;
- Organize public outreach events included in SIPs, such as workshops, demonstrations, community forums and restoration activities, to educate Stakeholders on stormwater-related topics;
- Serve as non-voting members of the Watershed Area Steering Committees for their respective Watershed Areas; and
- Collaborate with all other Watershed Coordinators and the District to help ensure consistency in implementation and to inform each other of effective efforts, outreach, and communication approaches, including sharing best practices and resources.

The Watershed Coordinator role and responsibilities include assisting to meet the requirements of the Safe, Clean Water Program Implementation Ordinance and the Los Angeles Region Safe, Clean Water Program Ordinance, both of which are codified in the LACFCD Code.

Interview Questions for the Selection of Watershed Coordinators

Minimum Experience

1. **Community Engagement:** Tell us about your experience in engaging diverse communities, including Disadvantaged Communities, and facilitating ongoing dialogue with agencies, municipalities, elected officials, and NGO stakeholders at the project, program and/or watershed level?
2. **Communication:** Tell us about your experience in facilitating community engagement and participatory decision making. What are some notable workshops and meetings that you presented? Have you developed any education and engagement tools that tailored to a variety of audiences?
3. **Project Development:** Tell us about your experience in project development, such as compiling information and resources needed to support project teams, developing strategies for integrating diverse priorities into projects and/or programs, and experience with design and implementation of stormwater projects.
4. **Funding Coordination:** What are some public and private funding or cost sharing that you have secured and leveraged? Do you have any grant writing experience?

Subject Matter Knowledge

How familiar or experienced are you in the following areas:

1. Watershed/integrated approaches to developing multi-benefit, stormwater and urban runoff capture projects/programs;
2. Local and regional NGOs, public agencies, and other stakeholders;
3. Local water quality regulations;
4. Current local and regional plans, planning processes, and resources related to SCW Program;
5. Green stormwater infrastructure, Low Impact Development Ordinance(s) in effect within LA County (including cities) and Nature-Based Solutions as defined in the SCW Program; and
6. Identification of current equity, social or environmental justice issues in the region.

General Questions

1. Please provide a brief overview of your work plan. Will you be working independently or with a team? Will you be using any subcontractors for specialized services, such as translators for media-related activities or community outreach?
2. What are some unique characteristics of this Watershed Area? What are opportunities and challenges in this Watershed Area with implementing studies, conceptual plans and projects aimed at meeting the goals of the SCW Program?
3. Why do you think you will be a good fit for this Watershed Area as a Watershed Coordinator?
4. Is there anything else you would like to share with us?

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Watershed Coordinator Interviews



Proposer Name	
Watershed Area	

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Watershed Coordinator Interviews



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