

Safe, Clean Water Program

Upper San Gabriel River

Watershed Area Steering Committee (WASC)



Meeting Minutes:

Wednesday, October 28, 2020
1:00pm-3:00pm
WebEx Event

Attendees:

Committee Members Present:

Julian Juarez (LA County Flood Control District)	Ed Reyes (Ed P. Reyes & Associates)
Tom Love (Upper San Gabriel District)	David Diaz (Active SGV)
Kelly Gardner (Main San Gabriel Basin)	John Beshay (Baldwin Park)
Kristen Ruffell (Sanitation Districts)	Kevin Kearney* (Bradbury)
Sean Woods* (Los Angeles County Parks and Recreation)	Alison Sweet (Glendora)
Bob Huff (Huff Strategies)	Joshua Nelson (Industry)
Bryan Urias (Former USGVMWD Board Member)	Paul Alva (LA County)
Debbie Enos (Watershed Conservation Authority)	Julie Carver (Pomona)
	Lisa O'Brien (La Verne)

Committee Members Not Present:

None

*Committee Member Alternate

See attached attendance report for the full list of attendees

1. Welcome and Introductions

Mr. Kevin Kim (District) called the meeting to order and welcomed the Watershed Area Steering Committee (WASC) and attendees. District summarized the Webex Event platform and the agenda. Introductions served as roll call of Committee members, and with a majority present, quorum was established. District reviewed the various WebEx housekeeping items for both the Committee members and the general public's participation and discussed the process for public comments.

2. Approval of Meeting Minutes from July 6, 2020

The District uploaded a copy of the meeting minutes from the July 6, 2020 meeting on the Safe Clean Water (SCW) website. Mr. David Diaz motioned to approve the meeting minutes with Mr. Bryan Urias seconding this motion.

The Committee voted to approve the meeting minutes from July 6, 2020 with revision (16 Yes, 1 abstain).

3. Committee Member and District Updates

The District gave a summary of the Call for Projects that closed on October 15. The District is finalizing application completeness checks. The Safe Clean Water Program (SCWP) Project Portal was released a few weeks ago as a tool to review the projects. The District summarized the Watershed Coordinator (WC) applications submitted. The District is evaluating proposals and developing an interview approach. The anticipated timeline is complete evaluation of proposals by mid-November, conduct interviews with the WASC in December, and onboard WCs in February.

Safe, Clean Water Program

Upper San Gabriel River

Watershed Area Steering Committee (WASC)



To disperse regional funds, scopes of work for regional Fund Transfer Agreements are due by late November, 45 days after Board approval, which occurred October 13 and also CEQA documentation (if applicable). The District is reviewing the Municipal annual plans that have been submitted. Submitted annual plans are required before the District may disperse municipal funds.

The Fairplex Regional Stormwater Project (Fairplex) Technical Resources Program (TRP) was approved in the Fiscal Year (FY) 20-21 Stormwater Investment Plan (SIP). However, the applicant completed the Feasibility Study and applied this project for the Infrastructure Program (IP) for the current year. The money allocated to the Fairplex TRP will be returned to the WASC. Ms. Debbie Enos asked if it's possible Fairplex could not meet the IP score threshold and go back to the TRP again. The District clarified it could be possible and the project would need to be voted on again.

Mr. Paul Alva asked when the first quarterly progress reports are due. The District anticipates February 15th as specified in the transfer agreement.

4. Ex Parte Communication Disclosures

Mr. Bryan Urias announced he joined the office of Supervisor Hilda Solis.

Mr. Josh Nelson, Ms. Lisa O'Brien, Mr. Julian Juarez, Ms. Debbie Enos, Ms. Julie Carver, and Ms. Kristen Ruffell discussed chair selection with another member.

Ms. Kelly Gardner was contacted by project proponents requesting a letter of support.

Ms. Ruffell and the District clarified normal agency business operations related to projects are not considered ex parte communications.

5. Public Comment Period

No public comment cards were received.

6. Discussion Items

a) Safe, Clean Water Program updates, review of WASCs roles and responsibilities, schedule and timeline (Presentation by District and Stantec)

Ms. Melanie Morita (District) reviewed SCWP goals and themes. Mr. Mike Antos reviewed WASC roles and responsibilities and encouraged committee members review the WASC operating guidelines. He summarized the communities represented by the WASC, watershed management, and watershed coordination. The District summarized the WASC structure, regional program revenue, FY 20-21 USGR SIP, FY 21-22 call for projects, call for projects timeline, WC timeline, SIP process, programming guidelines, programming tools, and additional WASC member responsibilities.

Mr. Ed Reyes asked how to gauge community engagement given challenges. The District pointed to Projects Module updates that require the applicants to provide more community engagement information and additional SIP programming guidelines are being developed and will be reviewed by the Regional Oversight Committee (ROC). Mr. Antos added committee members with outreach and engagement expertise can contribute to gauging applications.

The District clarified the Project Portal and dashboard are open to the public and do not require log in information.

7. Voting Items

a) Selection of Chair(s)

Safe, Clean Water Program

Upper San Gabriel River

Watershed Area Steering Committee (WASC)



Ms. O'Brien nominated Mr. Nelson for chair. Mr. Urias nominated Mr. Diaz for chair. Mr. Diaz suggested voting for each position separately, chair then vice-chair. Mr. Nelson and Mr. Diaz accepted their nominations.

Mr. Paul Alva asked to discuss how co-chairs would work. The District explained co-chairs would alternate leading meetings. Mr. Diaz nominated Mr. Urias to co-chair with Mr. Diaz.

The committee voted to nominate Mr. Joshua Nelson for Chair (10 Mr. Nelson, 7 Mr. Diaz).

Mr. Diaz nominated Mr. Urias for vice-chair, and Mr. Urias accepted.

The committee voted to nominate Mr. Bryan Urias for Vice-Chair (17 yes, unanimous).

b) Send all completed feasibility studies to Scoring Committee for consideration

The WASC has the discretion to determine which projects to transmit to the scoring committee for scoring. The District suggested expediting the scoring process similar to the process conducted last year. The WASC could vote to send all the submitted projects to have the project scores verified by the Scoring Committee (SC) to be able to be considered for the SIP. Mr. Nelson and the District confirmed SC meetings are available to the public to participate in and observe the scoring process.

Ms. Ruffell motioned to send all the submitted Infrastructure Program (IP) projects to the SC with Mr. Juarez seconding the motion.

The committee voted to send all completed IP projects to be scored by the Scoring Committee (16 yes, 1 no response).

8. Public Comment Period

Mr. Diaz asked about WC interview process and when the WASC will be involved. He asked if the presentations will be standardized and shared interest in hearing about the WCs community engagement experience. The District anticipates reaching out to the WASC in the next two weeks to request feedback on the WC interview process and the interview questions.

Mr. Antos asked if the WASC members will be allowed to review the WC applications. The District is determining what information can be shared for review from the WC review process.

9. Items for next agenda

The next meeting could consider any updates on the WCs and receive presentations from the TRP and Scientific Study programs. The District will suggest a new meeting time since some members have conflicts with Wednesday afternoons and the holidays the next two months may conflict.

10. Adjournment

The District thanked the committee members and public for their time and participation and adjourned the meeting.

USGR WASC - October 28, 2020

		Quorum Present				Voting Items (see meeting minutes for additional details)			
Member Type	Position	Member	Voting?	Alternate	Voting?	Approve Meeting Minutes	Joshua Nelson - Chair	Brian Urais - Vice Chair	Send all completed IP Projects to Scoring
Agency	FCD	Julian Juarez	X	Carolina Hernandez		Y		Y	Y
Agency	Upper San Gabriel District	Tom Love	X	Robert O. Tock		Y	Y	Y	
Agency	Main San Gabriel Basin	Kelly Gardner	X	Tony Zampiello		Y	Y	Y	Y
Agency	Sanitation Districts	Kristen Ruffell	X	Martha Tremblay		Y	Y	Y	Y
Agency	Los Angeles County Parks and Recreation	Alina Bokde		Sean Woods	X	Y		Y	Y
Community Stakeholder	Huff Strategies	Bob Huff	X			A	Y	Y	Y
Community Stakeholder	Former USGVMWD Board Member	Bryan Urias	X	Brian Villagomez		Y		Y	Y
Community Stakeholder	Watershed Conservation Authority	Debbie Enos	X	Jane Tsong		Y		Y	Y
Community Stakeholder	Ed P. Reyes & Associates	Ed Reyes	X	Miguel Luna		Y		Y	Y
Community Stakeholder	Active SGV	David Diaz	X	Wesley Reutimann		Y		Y	Y
Municipal Members	Baldwin Park	John Beshay	X	Romany Basilyous		Y	Y	Y	Y
Municipal Members	Duarte	Amanda Hamilton		Kevin Kearney	X	Y	Y	Y	Y
Municipal Members	Glendora	Alison Sweet	X	Sharon Gallant		Y	Y	Y	Y
Municipal Members	Industry	Joshua Nelson	X	John Di Mario		Y	Y	Y	Y
Municipal Members	Los Angeles County	Paul Alva	X	Fernando Villaluna		Y		Y	Y
Municipal Members	Pomona	Julie Carver	X	Fabian Aoun		Y	Y	Y	Y
Municipal Members	La Verne	Lisa O'Brien	X	Shari Garwick		Y	Y	Y	Y
Total Non-Vacant Seats		17			Yay (Y)	16	10	17	16
Total Voting Members Present		17			Nay (N)	0	0	0	0
Agency		5			Abstain (A)	1	0	0	0
Community Stakeholder		5			Total	17	10	17	16
Municipal Members		7				Approved	Approved	Approved	Approved

Attendance
USGR WASC - October 28, 2020

ALISON Sweet	katie m
Aydin Pasebani	Kelly Gardner
Bob Huff	Kevin Kearney
Bryan Urias	Kevin Kim -LACFCD
Cameron McCullough	Kristen Ruffell
Cristian Duran	Lisa O'Brien
David Diaz	Lonnie Chung
Deborah Enos	Lynda Bybee
Ed Reyes	Mark Lombos
Ed Suher, CASC Engr	Martin Reyes
Fabian Aoun	Matt Romero
Fernando Villaluna	Mayra Martinez
Greg Jaquez	Michelle Kim
guadalupe duran-medina	Miguel
Iwen Tseng	Mike Antos
James Cramsie	paul alva
janet rodriguez	Sean Woods
John Beshay	Sharon Gallant
Joshua Nelson	Stephanie Tong - LACFCD
Jud Warren	Thomas Love
Julian Juarez	Tori Klug
Julie Carver	