



Safe, Clean Water Program

Watershed Area Steering Committee

Rio Hondo River

Date Monday, November 9, 2020
Time 1:00pm – 3:00pm
Location WebEx Meeting – See below or SCW website for WebEx Meeting details

WebEx Meeting Details

Committee members and members of the public may participate by joining the WebEx Events below.

Join via WebEx Events (recommended)

Event number: 146 720 3393

Password: scwp

<https://lacountydpw.webex.com/lacountydpw/onstage/g.php?MTID=e908a77a143da28faa7792994c574db1c>

Join by phone

+1-408-418-9388 United States Toll or

+1-213-306-3065 United States Toll (Los Angeles)

Access Code: 146 019 5438

Public Comment

Phone participants and the public are encouraged to submit public comments (or a request to make a public comment) to SafeCleanWaterLA@dpw.lacounty.gov. All public comments will become part of the official record.

Please complete the [Comment Card Form](#) available on the Safe, Clean Water website and email to SafeCleanWaterLA@dpw.lacounty.gov by at least 5:00pm the day prior to the meeting.

Requests for accommodations may be made to:
SafeCleanWaterLA@pw.lacounty.gov or by telephone, to 833-ASK-SCWP at least three work days in advance of the meeting

Supporting documentation will be available on the Safe, Clean Water website at www.safecleanwaterla.org



Agenda:

- 1) Welcome and Introductions
- 2) Approval of Meeting Minutes from May 6th, 2020
- 3) Committee Member and District Updates
- 4) Ex Parte Communication Disclosures
- 5) Public Comment Period
- 6) Discussion Items:
 - a) Safe, Clean Water Program updates, review of WASCs roles and responsibilities, schedule and timeline (Presentation by District and Stantec)
 - b) Watershed Area Steering Committee process and tools
- 7) Voting Items:
 - a) Selection of Chair(s)
 - b) Send all completed feasibility studies to Scoring Committee for consideration
- 8) Public Comment Period
- 9) Items for next agenda
- 10) Adjournment

Next Meeting (Tentative) : December 14th, 2020, 1:00 – 3:00pm
Virtual Meeting – Webex Events

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DATE: October 29, 2020

TO: Rio Hondo WASC Chair

RE: **Recommendations for Rio Hondo Watershed Area Steering Committee Processes**

Dear Chair Carlson,

With the first round of funding requests and the first full year of the Safe Clean Water program completed, I wanted to extend my appreciation for your leadership of the Rio Hondo WASC. As we enter into our second round of funding and second year, there are many lessons learned to integrate as we seek to improve and develop more effective ways to implement the vision and priorities of the Safe Clean Water program. As part of our efforts, I would like to propose consideration of some common-sense guidelines as our committee moves forward.

Based on discussion with fellow stakeholders and committee members, this proposal is intended to comply with SCWP Goals, create a feasible committee workflow, and provide clear expectations for Project Proponents by:

- Standardizing the Project, Program, or Study presentation format
- Standardizing the Project, Program, or Study application format
- Tracking the status of Project, Program, and Study applications
- Monitoring the performance of Measure W Projects, Programs, and Studies

I request that this proposal be added to agenda for the next meeting of the Rio Hondo WASC for discussion.

PRESENTATION FORMAT

All presentations should be published in advance for members of the public and the WASC to review, in a standard format and with standard times allotted for presentations, WASC questions, and public comment. If our WASC is not ready to vote on a Project, Program, or Study due to insufficient information, we should consider formalizing a process for the Project Proponent to return with additional information at the earliest opportunity.

APPLICATION FORMAT

All applications should be submitted in a standard format that includes maps (with waterways, Disadvantaged Communities, schools, parks, and other information outlined in the attachment), budgets, timelines, and an executive summary.

APPLICATION TRACKING

As the Stormwater Investment Plans are prepared and funds are allocated, Public Works staff should track and make available the status of all Projects, Programs, and Studies reviewed by Rio Hondo WASC. Application tracking should include compliance with SCWP Goals, including current Project applications percentage of funding return to Disadvantaged Communities. Comments and scores from the Regional Oversight Committee and the Scoring Committee should be tracked for each Project.

PERFORMANCE MONITORING

In order to ensure that SCWP funds are spent wisely, every Project awarded funds should collect data in order to assist the County in shaping and refining the Measure W program.

Thank you for your consideration.

Sincerely,
Thomas Wong
Rio Hondo WASC Member

ATTACHMENT: PROPOSED WATERSHED AREA STEERING COMMITTEE PROCESSES

I. PRESENTATION FORMAT

I. Presentation Logistics

1. All presentation materials should be made public three (3) business days prior to a Project, Program, or Study presentation
2. All Project, Program, or Study presentations should use the same standard PowerPoint format
3. Project, Program, or Study presentation: 10-20 minutes
4. Questions from WASC members: 10-20 minutes
5. Public questions: 2 minutes per person
 - i. WASC and public questions should immediately follow each presentation and precede voting
 - ii. WASC and public questions should be incorporated into meeting minutes
6. Number of Project, Program, or Study presentations scheduled per WASC meeting: 2-3, dependent on other Committee agenda items
7. If more information is needed before Project, Program, or Study proposal is sent to the Scoring Committee, Project proposal should be resubmitted for the next scheduled WASC meeting.

II. Presentations should include the following information:

1. Name and brief description of Project, Program, or Study
2. Watershed map with location of Project, Program, or Study and if Project site is in a Disadvantaged Community¹
3. Water Quality benefits of the Project
4. Water Supply benefits of the Project
5. Nature-Based Solutions used in the Project
6. Community Investment benefits of the Project, Program, or Study
7. How Community Investment benefits will be documented
8. Documentation of community engagement in the design of the Project, Program, or Study
9. Documentation of community support for the Project, Program, or Study

¹A Disadvantaged Community is a Census Block Group that has an annual household median income of less than eighty percent (80%) of the Statewide annual median household income (as defined in the Water Code § 79505.5).

10. Lifecycle costs of the Project
11. Operations and maintenance funding of the Project
12. Other current and anticipated sources of funding for the Project, Program, or Study
13. Whether the Project, Program or Study is eligible for other WHAM funding
14. Anticipated Project, Program, or Study funding timeline (will multiple years of Measure W funding be requested?)

II. APPLICATION FORMAT

I. Project, Program, or Study Applications should include:

1. Maps that identify Project location and indicate if a Project is sited within a Disadvantaged Community. Maps should indicate:
 - i. High-priority geographies for water-quality improvement projects and other projects²
 - ii. Waterways
 - iii. Schools
 - iv. Parks
 - v. Boundary lines of any overlapping Plans³
1. Executive Summary (3-5 pages) of Project, Program, or Study application using a standard template. Summary should reference page numbers from application from which info was drawn (e.g. Community Investment benefits summary should state the pages of the application where these are described)
2. Budget tally of resources available for the next 5 years, indicating Projects, Programs, and Studies recommended to date and the funds remaining if the projects are approved by the Board
 - i. Contingency plan if Project, Program, or Study obtains less Measure W funding than requested
3. Other sources of funding the Project, Program, or Study is seeking or has already secured
 - i. Intersection of the Project, Program or Study with other WHAM funding sources
4. Any additional information WASC members require to complete Stormwater Improvement Plans and Watershed Area Regional Program Progress (WARRP) Reports

² Los Angeles County Flood Control District Code § 18.07, "Regional Program Implementation," p. 31 (<https://safecleanwaterla.org/wp-content/uploads/2019/07/Implementation-Ordinance-2019-07-24-1.pdf>)

³ Community plans, E/WMPs, sustainability plans, and other relevant plans.

III. APPLICATION TRACKING

At the start of each WASC meeting, District staff should present an update on the status of applications received for Projects, Programs, and Studies:

1. Projects that have been scored by the Scoring Committee
 - a. Scoring Committee comments and score
2. Projects that have been recommended for funding by the WASC
 - a. Amount of funding recommended
3. Projects that have been reviewed by the Regional Oversight Committee
 - a. ROC comments
4. Project recommendations that have been approved by the Board of Supervisors
5. Applications should be mapped to show the boundaries of Disadvantaged Communities in the Watershed Area and updates provided for:
 - a. Percentage of Project applications located in Disadvantaged Communities
 - b. Percentage of requested funds for Projects, Programs or Studies located in Disadvantaged Communities
 - c. Current Project applications percentage of funding return to Disadvantaged Communities
6. Funds remaining for the current year's allocation

IV. PERFORMANCE MONITORING

WASC members request that every Project awarded funds collect data (as much as feasible) on the following metrics in order to assist the County in shaping and refining the Measure W program:

1. Quantitative measurement and qualitative analysis of Community Investment benefits created.
2. Number of trees planted, size of trees, increase in tree canopy as a result of the project.
3. Amount (in square feet) of impermeable surfaces removed as a result of the project.
4. Number and percentage of hours worked in the construction of the project by residents of Disadvantaged Communities earning prevailing or union wages.
5. Number and percentage of hours worked by workers from Los Angeles County's Local and Targeted Worker Hire populations⁴ (e.g. Veterans, emancipated youth, formerly homeless, formerly incarcerated, women, etc.).
6. Number and percentage of construction and maintenance contracts awarded to firms located in Disadvantaged Communities.
7. Hours, wages, and benefits of workers maintaining the Project.

⁴ Los Angeles County Local and Targeted Worker Hire Program
(<https://economicdevelopment.lacounty.gov/local-worker-program/>)