

# Safe, Clean Water Program

## North Santa Monica Bay

### Watershed Area Steering Committee (WASC)

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#### **Meeting Minutes:**

Thursday, December 12, 2019  
10:00am - 12:00pm  
Las Virgenes Municipal Water District  
4232 Las Virgenes Road, Calabasas, CA 91302

#### **Attendees**

##### Committee Members Present:

Cung Nguyen (LA County Flood Control District)	Tevin Schmitt (Wishtoyo Chumash Foundation Ventura County)
David Rydman (LA County – Waterworks District)	Kirsten James (Resident)
Chad Christensen (Mountains Recreation & Conservation Authority)	Nathan Hamburger (Aguora Hills)
David Pedersen (LVMWD)	Alex Farassati (Calabasas)
Madelyn Glickfeld (UCLA Institute of the Environment and Sustainability)	Kerry Kallman (Hidden Hills)
Jessica Duboff (LA Area Chamber of Commerce)	Bruce Hamamoto* (LA County)
	Shea Cunningham (Malibu)
	Jessica Arden (Westlake Village)

##### Committee Members Not Present:

Doug Marian (California Plumbing & Mechanical Contractors)  
Katy Yaroslavsky (LA County Supervisor District 3)

\*Committee Member Alternate

See attached sign-in sheet for full list of attendees

### **1. Welcome and Introductions**

Mr. Pedersen of Las Virgenes Municipal Water District, the Chair of the North Santa Monica Bay WASC, called the meeting to order.

All committee members made self-introductions, and quorum was established.

### **2. Approval of Meeting Minutes from November 4, 2019**

The Los Angeles County Flood Control District (District) provided a copy of the meeting minutes from the previous meeting. Mr. Pedersen asked the committee members for comments or revisions.

Mr. Rydman of LA County Waterworks District made a motion to approve the meeting minutes from November 4, 2019. Mr. Hamburger of Aguora Hills seconded the motion. **The Committee voted to approve the meeting minutes from November 4, 2019 (unanimous).**

### **3. Committee Member and District Updates**

Mr. Allen of the District provided a summary of the Call for Projects info sessions, upcoming Ex Parte communications guidelines, release of the final General Income-based Tax Reduction Guidelines, and website information.

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Mr. Allen announced that Mr. Nguyen of the District is the point of contact for District's Project Conceptual Approval for the North Santa Monica Bay Area.

Ms. Arden of West Lake Village asked how the Ex Parte guidelines will impact City staff who serves on the WASC and submits City Projects for the Safe, Clean Water funds. Mr. Allen explained that there should not be any personal financial gain for that City staff and recommended committee members to refer to the Conflict of Interest slides in the Regional Program Committee Handbook and to disclose any outside discussion to the committee.

Ms. Arden asked whether there will be legal advice available for committee members. Mr. Allen confirmed that County Counsel can provide assistance on legal guidance and the District is developing Ex Parte guidelines that will be shared at the next meeting if finalized by counsel.

Ms. Glickfeld of UCLA Institute of the Environment and Sustainability asked about the impact of this year revenue after the implementation of the General Income-based Reduction Program. Mr. Allen noted that the revenue may be reduced due to the tax relief program.

Ms. Glickfeld requested for an online tool map to identify District channels.

Mr. Pedersen reminded everyone that the last day to submit projects for Round 1 is December 15, 2019.

#### **4. Public Comment Period**

No public comment

#### **5. Voting Items**

None

#### **6. Information Items:**

##### **a. Regional Coordination Efforts and Preparation for Watershed Coordinators**

Mr. Antos of Stantec presented about the recently initiated regional coordination effort, watershed management principles and roles of the Watershed Coordinators in the Safe, Clean Water Program. Mr. Antos discussed and shared with the committee the existing tools and resources available for future watershed coordinators.

##### **b. Discussion of watershed area context, priorities, and needs**

Mr. Antos initiated discussion to prepare the WASC for upcoming evaluation of submitted Project concepts, Projects, and studies. The committee discussed applicable plans, programs, and related efforts, as well as shared experiences and input.

The committee discussed the geology, physical characteristics, and geology of the Watershed Area.

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Ms. Arden requested a presentation on Enhanced Watershed Management Program for Rio Hondo/San Gabriel River.

Mr. Pedersen asked about the selection process for Watershed Coordinators. Mr. Allen explained that the Watershed Coordinators will be under contract with the LA County Public Works. Committee members expressed that committee involvement in selecting the Watershed Coordinators is very important. Mr. Allen noted that committee will have the opportunity to renew contract since the selected Watershed Coordinators will have a one-year contract with a 3-year renewable contract, and that the District will continue to explore more options for committee involvement.

Ms. Arden asked what would happen if a Watershed Coordinator decided to leave the Safe, Clean Water Program. Mr. Allen explained that Watershed Coordinators are required to prepare monthly reports and summaries which can be used by the next Watershed Coordinator or the District to continue the efforts.

## **c. Safe, Clean Water Program Project Module Overview**

Presentation from Mr. Allen on the Project Module and its usefulness for committee members and status of submitted Projects.

Mr. Rydman asked about the scoring process. Mr. Allen explained process as follows:

1. The Project Module will provide a preliminary score when applicants submitted their application online.
2. District staff will review the Project submittals for completeness and provide the WASCs with a summary sheet of all Project submittals deemed complete. If a Project is deemed incomplete, the Project applicant will be notified and referred to Technical Resources Program or encouraged to apply for the next Fiscal Year through the Infrastructure Program.
3. The WASCs will select Projects to send to the Scoring Committee for scoring.
4. The Scoring Committee will provide an official score called a Threshold Score. Projects must meet or exceed the Threshold Score of 60 points in order to be eligible for Infrastructure Program funding.
5. The WASCs will select Projects to be included in the Stormwater Investment Plans (SIPs) for funding. The WASCs are not required to include the highest scoring Projects in the SIP and are encouraged to consider Safe, Clean Water Program Goals, regional benefits, and watershed priorities when making determinations.

Ms. Arden asked whether the committee will have to spend all the funds. Mr. Allen confirmed that the committee must program all the funds but does not have to spend within that Fiscal Year.

Ms. Glickfeld asked whether the committee will need to invite all applicants to come and present their Projects. Mr. Allen explained that District recommends bringing in applicants for presentation after their Projects have been scored by the Scoring Committee and passed the Threshold Score of 60 points.

Ms. Arden suggested that if a Project has a high budget, the committee may want to consider reimbursement of funds.

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Ms. Cunningham of Malibu asked about O&M budget. Mr. Allen confirmed that the committee will need to consider and program budget for the lifetime O&M cost when developing the SIP.

## 7. Items for next agenda

The District recommends the following items for the next agenda:

- Review the complete list of Projects
- Select Projects to the Scoring Committee for scoring
- Select Technical Resources and Scientific Program Project Applicants for potential presentations
- Ex Parte Discussion
- Informational Presentations:
  - EWMP for North Santa Monica Bay Coastal Watersheds
  - EWMP for Malibu Creek Watershed
  - Greater LA IRWMP

Mr. Pedersen solicited additional recommendations from the committee for the next agenda.

## 8. Adjournment

Mr. Pedersen thanked the committee members and public for their time and participation and adjourned the meeting.

North Santa Monica Bay  
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 COMMITTEE MEMBER AND ALTERNATE SIGN-IN



Member Name	Municipality/ Organization	Email Address		Signature
Cung Nguyen	FCD	CUNGUYEN@dpw.lacounty.gov	P	
Carolina Hernandez	FCD	CHERNANDEZ@dpw.lacounty.gov	A	
Dave Rydman	Los Angeles County-Waterworks District	drydman@dpw.lacounty.gov	P	✓
Greg Even	Los Angeles County-Waterworks District	GEVEN@dpw.lacounty.gov	A	
Chad Christensen	Mountains Recreation and Conservation Authority	chad.christensen@mrca.ca.gov	P	
Sarah Rascon	Mountains Recreation and Conservation Authority	sarah.rascon@mrca.ca.gov	A	
David Pedersen	Las Virgenes Municipal Water District	dpedersen@lvmwd.com	P	
Dave Roberts	Las Virgenes Municipal Water District	droberts@lvmwd.com	A	
Madelyn Glickfeld	Institute of the Environment and Sustainability UCLA	madelyn.glickfeld@ioes.ucla.edu	P	✓
Richard Ambrose	UCLA Fielding School of Public Health	rambrose@ucla.edu	A	
Doug Marian	California Plumbing and Mechanical Contractors	d.marian@uaplumber78.com	P	
Jessica Duboff	LA Area Chamber of Commerce	Jessica.Duboff@gmail.com	P	
Kendal Asuncion	LA Area Chamber of Commerce	kasuncion@lachamber.com	A	
Tevin Schmitt	Wishtoyo Chumash Foundation Ventura County	tschmitt@wishtoyo.org	P	
Kirsten James	Resident	kirstenjames@gmail.com	P	✓

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 COMMITTEE MEMBER AND ALTERNATE SIGN-IN



Member Name	Municipality/ Organization	Email Address		Signature
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Mark Johnson	Malibu	mjohnson@malibucity.org	A	
Jessica Arden	Westlake Village	jessica@wlv.org	P	✓ <i>Jessica Arden</i>

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Member Name	Municipality/ Organization	Email Address		Signature
Phillipe Eskandar	Westlake Village	philippe@wlv.org	A	

North Santa Monica Bay  
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 PUBLIC SIGN-IN



First Name	Last Name	Municipality/Organization	Email Address
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\*Signing or completing this form is voluntary for members of the public