

# Safe, Clean Water Program

## Scoring Committee



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### Meeting Minutes:

Monday, December 16, 2019

10:00am - 1:00pm

Los Angeles County Public Works, Annex Building 1<sup>st</sup> Floor, TMC Large Conference Room

[900 South Fremont Ave, Alhambra, CA 91803](https://www.lacounty.gov/900-South-Fremont-Ave-Alhambra-CA-91803)

### Attendees

#### Committee Members Present:

Dean Efstathiou (Consulting Engineer)

TJ Moon (LA County Public Works)

Bruce Reznik (LA Waterkeeper)

Dave Sorem (Mike Bubalo Construction Co., Inc.)

Jill Sourial (The Nature Conservancy)

#### Committee Members Not Present:

J.R. De Shazo (UCLA Luskin Center for Innovation)

See attached sign-in sheet for full list of attendees

### 1. Welcome and Introductions

Mr. Reznik of LA Waterkeeper, the Chair of the Scoring Committee, called the meeting to order.

All committee members made self-introductions, and quorum was established.

### 2. Approval of Meeting Minutes from October 29, 2019

The Los Angeles County Flood Control District (District) provided a copy of the meeting minutes from the previous meeting. Mr. Reznik asked the committee members for comments or revisions.

Mr. Sorem of Mike Bubalo Construction Co., Inc. made a motion to approve the meeting minutes from October 29, 2019. Mr. Efstathiou, a consulting engineer, seconded the motion. **The Committee voted to approve the meeting minutes from October 29, 2019 (unanimous).**

### 3. Committee Member and District Updates

Mr. Reznik asked for the number of Project submittals. Mr. Frary of the District provided the numbers of submitted Project as follows:

- Infrastructure Program: 58 projects
- Technical Resources Program: 21 projects
- Scientific Program: 7 projects

Mr. Allen of the District provided a summary of the Call for Projects info sessions, Ex Parte communications guidelines, release of the final General Income-Based Tax Reduction Guidelines, and website information.

Ms. Sourial of The Nature Conservancy asked for detail about Project Conceptual Approval from the District. Mr. Allen explained that Projects involving the District infrastructure, facilities, or right-of-way require

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a conceptual approval from the District. Mr. Allen further explained that the District has assigned a point of contact for each Watershed Area to coordinate with the applicants.

Mr. Reznik asked whether the District will be conducting a preliminary review of the Project submittals. Mr. Allen confirmed that the District will be reviewing the Project submittals for completeness prior to presenting to the WASCs.

Mr. Efstathiou asked about scoring process. Mr. Allen explained process as follows:

1. The Project Module will provide a preliminary score when applicants submitted their application online.
2. District staff will review the Project submittals for completeness and provide the WASCs with a summary sheet of all Project submittals deemed complete. If a Project is deemed incomplete, the Project applicant will be notified and referred to Technical Resources Program or encouraged to apply for the next Fiscal Year through the Infrastructure Program.
3. The WASCs will select Projects to send to the Scoring Committee for scoring.
4. The Scoring Committee will provide an official score called a Threshold Score. Projects must meet or exceed the Threshold Score of 60 points in order to be eligible for Infrastructure Program funding.
5. The WASCs will select Projects to be included in the Stormwater Investment Plans (SIPs) for funding. The WASCs are not required to include the highest scoring Projects in the SIP and are encouraged to consider Safe, Clean Water Program Goals, regional benefits, and watershed priorities when making determinations.

Mr. Reznik asked about the deadline for the Form 700. Mr. Allen noted that a signed form must be filed within 30 days from when the email was sent and that committee members can contact Ms. Mac from LA County Public Works for any questions related to Form 700.

Ms. Sourial asked how General Income-Based Reduction Program application work for this fiscal year. Mr. Allen explained that the application is valid for two years and eligible applicants will receive and refund or credit for this fiscal year.

Mr. Reznik asked if \$285M still an accurate revenue estimate for Safe, Clean Water Program. Mr. Allen noted that revenue may be reduced due to the different tax relief programs. Mr. Sorem added that there are other allocations that are included in the budget such as Watershed Coordinators and Technical Resources and Scientific Programs.

Mr. Reznik asked if teleconference is an option for the committee. Mr. Allen noted that an in-person meeting is mandatory for this committee.

#### **4. Public Comment Period**

No public comment

#### **5. Voting Items**

None

#### **6. Information Items:**

- a) Overview of the Project Scoring Criteria and Feasibility Study Guidelines**
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Mr. Moon of LA County Public Works presented about the different categories of the Project Scoring Criteria and in-depth review of the Feasibility Study Guidelines.

The committee discussed the details of each categories to ensure consistent understanding among committee members.

Presentation from Mr. Moon on the Project Module and its usefulness for committee members and status of submitted Projects. Mr. Moon also provided an overview of a sample Project submittal.

### 7. Discussion Items

#### a) How to best communicate with the Scoring Committee

Mr. Reznik requested that a follow-up email be sent from Mr. Allen to assist committee members in keeping track of meetings.

Mr. Frary noted that outside discussion is discouraged and recommended that committee members disclose any outside discussions to the committee in a public forum. Mr. Frary also noted that the District is developing Ex Parte guidelines that will be shared at the next meeting.

#### b) Anticipated Workload

The committee discussed workload distribution and agreed that every committee member should review every Project submittal, at least for this first round of submittals. For each Project submittal, a Project Review Lead will be assigned to thoroughly review and lead a group discussion to determine final score of the assigned projects. To prevent any conflict of interest, Projects that are in a Watershed Area that a committee member sits on the WASC will not be assigned to that committee member.

#### c) Future Meetings

The committee discussed and agreed that more frequent but shorter meetings are preferred. The committee is also opened for 4-hour meetings instead of 3-hour meetings.

#### d) Aggregation/Computation of Final Scores

Mr. Reznik suggested that this item be renamed and discussed at the next meeting.

### 8. Items for next agenda

The District recommends the following items for the next agenda:

- Ex Parte Discussion
- Transmission of Final Scores
- Scoring of Sample Projects

Mr. Reznik solicited additional recommendations from the committee for the next agenda.

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- Project Review Lead Assignment
  - Meeting Schedule
  - Scoring of Sample Projects
    - Active Transportation Rail
    - Basset High School
    - Newhall Park
    - Lankershim Blvd
    - Sustainable Water
    - Venice High School

### 9. Adjournment

Mr. Reznik thanked the committee members and public for their time and participation and adjourned the meeting.

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## COMMITTEE MEMBER SIGN-IN



Member Name	Municipality/ Organization	Email Address	Signature
Dean Efstathiou	Consulting Engineer	defstath1@gmail.com	<i>Dean Efstathiou</i>
Taejin Moon	LA County Public Works	TMOON@dpw.lacounty.gov	<i>Taejin Moon</i>
Bruce Reznik	LA Waterkeeper	bruce@lawaterkeeper.org	<i>Bruce Reznik</i>
Dave Sorem	Mike Bubalo Construction Co., Inc.	dave@bubalo.com	<i>Dave Sorem</i>
Jill Sourial	The Nature Conservancy	jill.sourial@tnc.org	<i>Jill Sourial</i>
J.R. De Shazo	UCLA Luskin Center for Innovation	deshazo@ucla.edu; cvance@luskin.ucla.edu	

# Scoring Committee Meeting

PUBLIC SIGN-IN



First Name	Last Name	Municipality/Organization	Email Address
Susie	Santilena	City of Los Angeles	susie.santilena@lacity.org
Liz	Jones	LA Waterkeeper	liz@lawaterkeeper.org
Paul	Senker	Geosyntec	p.senker@geosyntec.com
Vik	Bapna	CWE	v.bapna@cwecorp.com
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Johanna	Chang	LADWP	johanna.chang@ladwp.com
Conor	Mossavi	LADWP	conor.mossavi@ladwp.com

\*Signing or completing this form is voluntary for members of the public