



## Board Appointment Process for SCWP Regional Oversight Committee

### Regional Oversight Committee (ROC) (4-Year Term; next = 2027)

- Nine (9) subject-matter experts: Water Quality ( $\geq 2$ ), Water Supply ( $\geq 1$ ), Nature-Based Solutions and/or Community Investment ( $\geq 1$ ), public health, and sustainability.
- Two (2) additional non-voting members representing the Regional Water Quality Control Board and Flood Control District (District).

Members may serve multiple terms and may be a member of more than one committee. Members can withdraw by providing 60 days' notice (or as far in advance as feasible). They may also be removed by the Chief Engineer if determined they are unable to serve on the committee(s) and/or have not met attendance requirements. More information related to member qualifications, term details, responsibilities, and more, is available in the [ROC Charter and Operating Guidelines](#).

### Procedures (to make appointments via Board Letters or motions):

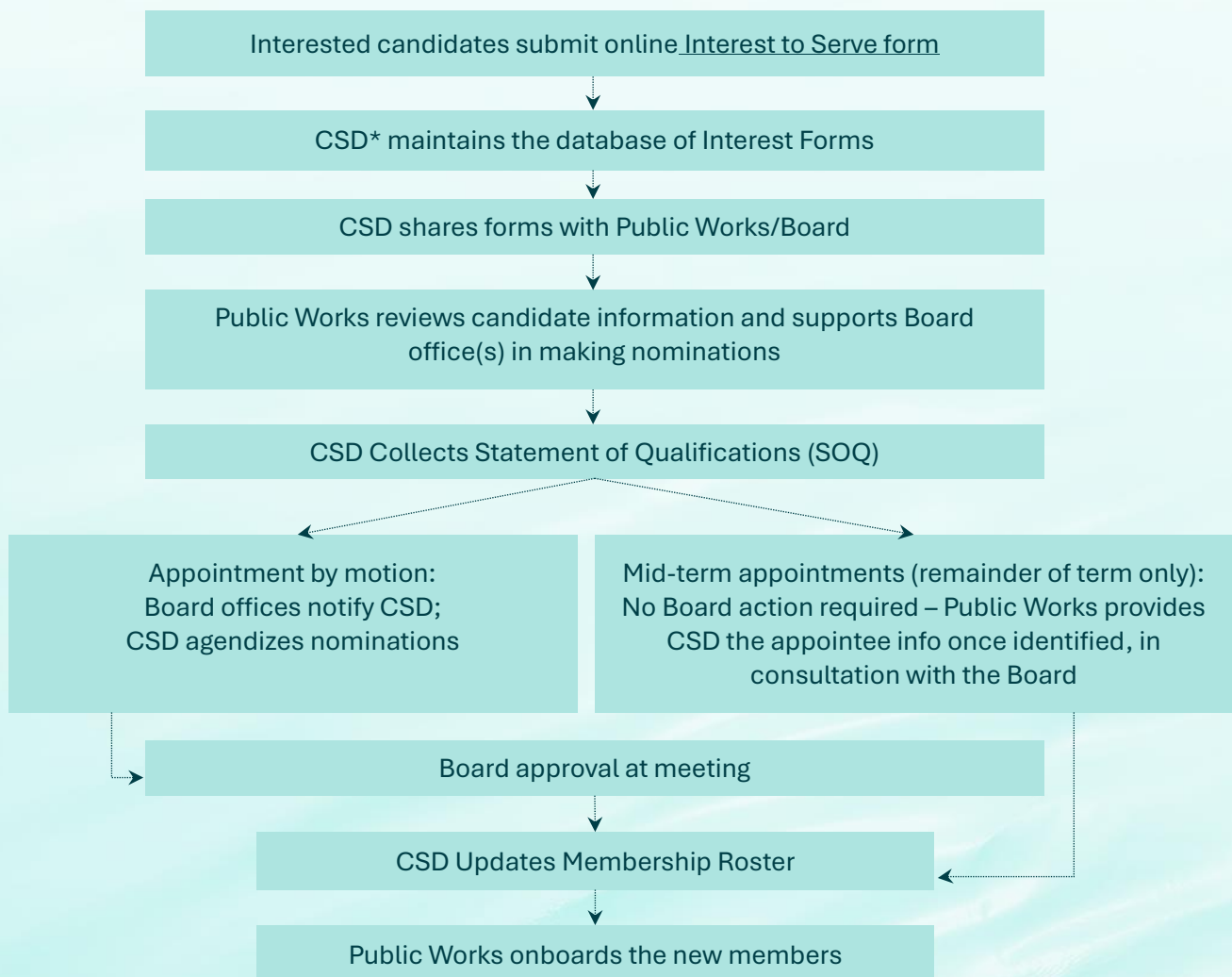
New Board appointments **and** reappointments to the SCWP ROC typically occur via the following process:

1. Interested candidates are directed to submit their *Interest to Serve* on any of the committees via the [online form](#).
2. The Commission Services Division (CSD) within Board's Executive Office maintains the database of Interest Forms.
3. CSD shares submitted *Interest to Serve* forms with the applicable Board office(s) and Public Works (PW) whenever a vacancy is identified and/or upon request.
4. PW reviews candidate information and supports Board offices in making nominations to fill vacant seats and/or seats up for re-appointment.
5. CSD solicits a *Statement of Qualifications* (SOQ) from each nominee.
6. For cyclical Board appointments:
  - When appointing by motion (cyclical ROC members), Board offices communicate their final nominations to CSD (and/or the Board Chair does so, when coordinating for ROC seats since not associated with a single Board office) and CSD adds nominations to a Board agenda for consideration.
7. For mid-term appointments (for the remainder of a term only), no Board action is required and PW staff provide CSD the appointee info once identified:
  - The Chief Engineer fills the vacancy (with someone having similar subject-matter expertise) in consultation with the applicable Board offices(s).



- Any new mid-term appointee, upon conclusion of the term in which they were appointed, would be nominated for reappointment through the regular cyclical Board appointment process described in Step 6 above.
- 8. CSD updates the online [Membership Roster database](#).
- 9. PW conducts onboarding, including securing a Statement of Economic Interests (Form 700) and a signed Acknowledgement Form indicating the understood role/expertise for their committee and their receipt and review of their committee's Operating Guidelines.

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\*Commission Services Division within the LA County Board of Supervisors Executive Office