



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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IN REPLY PLEASE

REFER TO FILE: **BRC-1**

August 4, 2020

### **REQUEST FOR STATEMENT OF QUALIFICATIONS - INFORMATIONAL UPDATE 4 ON-CALL SAFE, CLEAN WATER PROGRAM - WATERSHED COORDINATOR SERVICES (BRC0000116)**

Thank you for your interest in our Request for Statement of Qualifications (RFSQ) for On-Call Safe, Clean Water Program - Watershed Coordinator Services (BRC0000116).

The deadline to submit Statement of Qualifications (SOQ) is **Wednesday, August 5, 2020, at 5:30 p.m.**

All addenda and informational updates will be posted at <http://pw.lacounty.gov/brcd/servicecontracts>. Please check the website frequently for any changes to this solicitation.

The purpose of this informational update is to clarify question No. 67 from Addendum 2 below:

*Question: Does a firm applying to be a Watershed Coordinator need to have all qualifying team members actually hired prior to submitting, or could they commit to hiring that persons) and then bring them on payroll following being awarded a Coordinator slot?*

*Response: No.: As stated in the Notice and Part I, Section 1.8, under Minimum Mandatory Requirements and Subcontracting, it states "At the time of proposal submission, proposers must meet all minimum requirements set forth in the RFSQ document."*

To provide further clarification, No, a firm applying to be a Watershed Coordinator does not need to have all qualifying team members hired prior to submitting a Statement of Qualifications. Yes, they may bring the proposed Watershed Coordinator on payroll following being awarded a coordinator position. However, as a reminder we encourage you to carefully read the Mandatory Minimum Requirements and be sure to identify in your Statement of Qualifications how your proposed, identified, Watershed Coordinator meets the requirements of the RFSQ.

For example, please note one option to meet this solicitation Mandatory Minimum Requirements and our clarification are in bold:

1. Community Engagement: Proposing entity, its managing employee, and/or its proposed Watershed Coordinator(s) [**for example, if your firm wishes to meet this solicitation's Minimum Mandatory Requirements by a proposed Watershed Coordinator your firm must identify this proposed Watershed Coordinator in your proposal, and Form PW-19 Proposer's Compliance With The Minimum Requirements, who will be employed by your firm upon the award of Contract**] must collectively demonstrate a minimum of 2 years of experience within the past 7 years engaging diverse communities, including low-income communities of color, and/or facilitating ongoing dialogue with agencies, municipalities, elected officials, and Non-Governmental Organization stakeholders at the project, program or watershed level.

If you have any questions concerning the above information, please contact Messrs. David Pang at (626) 458-7167 or Danny Medina at (626) 458-4080, Monday through Thursday, 7 a.m. to 5 p.m.

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Very truly yours,

MARK PESTRELLA  
Director of Public Works



*for:* JOSE QUEVEDO  
Assistant Deputy Director  
Business Relations and Contracts Division

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